

# CAPITAL AREA TRANSPORTATION AUTHORITY

## CATA Title VI Complaint Form

Please complete this form to file a Title VI complaint. You may also mail, fax or e-mail the form to CATA, Deputy CEO, Civil Rights Officer. Mail to 4615 Tranter Street, Lansing, MI 48910; email [TitleVI@cata.org](mailto:TitleVI@cata.org); or fax 517-394-3733. Attach to this form any additional written material or information that you deem relevant.

Section 1 – Complainant Information	
Name	
Address	Street
	City <span style="float: right;">ST</span> <span style="float: right;">Zip</span>
Telephone	Home/Cell <span style="float: right;">Work</span>
E-mail	
Do you require materials in an accessible format? If YES, please specify type.	_____YES _____NO Type:
Are you filing this complaint on your own behalf? *If you answered "YES" to this question, please go to Section 2.	__YES* __NO
If not, please supply the name and relationship of the person for whom you are complaining.	
Name	
Relationship	
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party:	__YES __NO
Section 2 – Complaint	
Please specify the basis of discrimination: _____Race _____Color _____National Origin	
Date of alleged discriminatory act (s) (Month/Day/Year)	
Describe what happened and how you believe you were discriminated against. List names and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. For more space, attach additional sheets of paper.	
Section 3 – Complaint Filing Information	
How would you like to be notified of the result?	__Email __Formal Letter
Have you previously filed a Title VI complaint with CATA?	__YES __NO
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?	__YES __NO
If YES, check all that apply:	
__Federal Agency __Federal Court __State Agency __State Court __Local Agency	
Agency name	
Date filed	
Agency contact person	Name Title
Agency Address	Street
	City <span style="float: right;">ST</span> <span style="float: right;">Zip</span>
<b>Signature</b>	
<b>Date</b>	