THINGS TO KNOW WHEN APPLYING FOR A CATA POSITION

If you are interested in a position with CATA, we would like you to know the following before completing an application:

- CATA is an equal employment opportunity employer.
- CATA will hire only United States Citizens and Aliens authorized to work in the United States. All new employees must complete an I-9 Verification Form, required by law, to certify that they are eligible for employment.
- It is the policy of CATA not to hire, transfer or promote individuals who would directly supervise or be directly supervised by a relative.

Operator (Driver) Positions:

- You must possess a valid vehicle operator's license from the State of Michigan and submit a five (5) year spotless driving record. **YOU MUST ATTACH AN ORIGINAL COPY OF YOUR DRIVING RECORD WITH YOUR APPLICATION.**
- You must obtain a TIP (Temporary Instruction Permit) for a Group B Commercial Driver’s License with passenger and air brake endorsements prior to your first day of employment. This can be obtained from the Secretary of State office.
- Any offer of employment is subject to passing a physical examination and drug screen. After employment, further drug screens and work related physical examinations may be required.
- Our new-hire bus operator positions are part-time, have no guarantee of hours and offer limited fringe benefits.
- Operator positions are part of the collective bargaining unit. Union membership is optional.
- To become a full-time hourly bus operator for CATA, you must move up through the seniority system. Union initiation fee: $300. Current monthly union: $51.

Maintenance (Mechanic, Mechanic Helper, and Utility):

- Any offer of employment is subject to passing a physical examination and drug screen. After employment, further drug screens and work related physical examinations may be required.
- **The requirements regarding a vehicle operator’s license stated above are the same for this category.**
- Positions are part of the collective bargaining unit. Union membership is optional.
- Applicants for Mechanic positions are required to have and pass within the first 90 days of employment, six (6) of the State of Michigan certification tests designated by CATA as well as the ASE preventative maintenance certification.
- In addition, the Mechanic candidate will be required to pass a written basic qualification test administered by CATA.
- Mechanics are required to have a full set of tools up to 1-1/4” US and 20mm.

Administrative Positions

- Any offer of employment is subject to passing a physical examination and drug screen. After employment, further drug screens and work related physical examinations may be required.
- For some positions, the requirements regarding a vehicle operator’s license stated above are applicable.

Your application will be kept current for six (6) months. If at the end of that period of time, you do not update your file by submitting a new application, we will assume you are no longer interested in being considered for any positions at CATA. It is only necessary to update your application once every six (6) months.